Basic Financial Statements
With Independent Accountants' Compilation Report
As of and for the Year Ended December 31, 2012

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#### **Independent Accountants' Compilation Report**

Board of Commissioners Housing Authority of the Town of Delhi Delhi, Louisiana

We have compiled the accompanying statement of net position of the Housing Authority of the Town of Delhi as of December 31, 2012 and the related statements of revenues, expenses and changes in net position, and cash flows for the year then ended, and the accompanying supplementary information as identified in the table of contents, which is presented only for supplementary analysis purposes. We have not audited or reviewed the accompanying financial statements and supplementary schedules and, accordingly, do not express an opinion or provide any assurance about whether the financial statements and supplementary schedules are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements and supplementary schedules in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements and supplementary schedules.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements and supplementary schedules without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements or supplementary schedules.

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

The Housing Authority of the Town of Delhi is a special purpose government engaged in enterprise fund operations only. In accordance with Government Accounting Standard Board Statement No. 34, the Housing Authority is not required to present government wide financial statements.

allen, Sreen & Williamson, LLP

Monroe, Louisiana June 23, 2013

# HOUSING AUTHORITY FO THE TOWN OF DELHI ENTERPRISE FUNDS

#### Statement of Net Position December 31, 2012

December 31, 2012		
	Statement A	
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 53,439	
Prepaid items	1,696	
Restricted Cash for HAP	9,515	
Total current assets	64,650	
CAPITAL ASSETS		
Property, plant and equipment (net of accumulated depreciation)	1997	
Total noncurrent assets		
TOTAL ASSETS	64,650	
LIABILITIES CURRENT LIABILITIES Accounts payable Payroll taxes payable Total current liabilites TOTAL LIABILITIES	10 379 389 389	
NET POSITION Restricted for HAP Unrestricted TOTAL NET POSITION	9,515 54,746 \$ 64,261	

#### HOUSING AUTHORITY OF THE TOWN OF DELHI ENTERPRISE FUNDS

#### Statement of Revenues, Expenses and Changes in Net Position For the Year Ended December 31, 2012

Statement B

64,261

**OPERATING REVENUES** Federal grants - operating 105,684 Other 2,405 108,089 Total operating revenues OPERATING EXPENSES Administration 19,061 General expenses 1,971 Housing assistance payments 88,370 Total operating expenses 109,402 Operating income (loss) from operations (1,313)NONOPERATING REVENUES (EXPENSES) Interest income 6 Total nonoperating revenues (expenses) 6 Changes in net position (1,307)NET POSITION AT BEGINNING OF YEAR 65,568

NET POSITION AT END OF YEAR

#### Statement of Cash Flows For the Year Ended December 31, 2012

	Statement C	
CASH FLOWS FROM OPERATING ACTIVITIES Federal grants	\$ 105,756	
Other receipts	2,405	
Payments to vendors	(13,604)	
Payments to employees	(9,600)	
Payments to private landlords	(88,370)	
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	(3,413)	
CASH FLOWS FROM INVESTING ACTIVITIES Interest and dividends	6	
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	6	
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(3,407)	
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	66,361	
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 62,954	
Reconciliation to financial statements:		
Cash	53,439	
Restricted cash for HAP	9,515 62,954	
	02,934	
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES		
Operating income (loss)	\$ (1,313)	
Adjustments to reconcile operating income to net cash provided (used) by operating activities:		
Changes in assets and liabilities (Increase) decrease receivables net	72	
(Increase) decrease prepaid items	(800)	
Increase (decrease) accounts payable	(401)	
Increase (decrease) payroll taxes payable	(971)	
(No. 10 A. 10)		
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	\$ (3,413)	

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## Notes to the Financial Statements As of and For the Year Ended December 31, 2012

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the Delhi Housing Authority (the Housing Authority) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Governmental Accounting and Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments was issued in June 1999. Certain of the significant changes in the Statement include the following:

 A Management Discussion and Analysis (MD&A) section providing and analysis of the Assessor's overall financial position and results of operations;

The accompanying financial statements of the Delhi Housing Authority are not presented in conformity with GASB Statement No. 34. A Management Discussion and Analysis does not supplement the financial statements.

#### A. REPORTING ENTITY

Housing Authorities are chartered as public corporations under the laws (LSA-R.S. 40:391) of the state of Louisiana for the purpose of providing safe and sanitary dwelling accommodations. This creation was contingent upon the local governing body of the city declaring a need for the Housing Authority to function in such city. The Housing Authority is governed by a five-member Board of Commissioners. The members, appointed by the Honorable Mayor of the Town of Delhi, serve a staggered term of five years without benefit of compensation.

Under the United States Housing Act of 1937, as amended, the U. S. Department of Housing and Urban Development (HUD) has direct responsibility for administering low-rent housing programs in the United States. Accordingly, HUD has entered into an annual contributions contract with the Housing Authority for the purpose of allowing the Housing Authority to assist very low-income families, the elderly and the disabled to afford decent, safe and sanitary housing in the private market.

The Housing Authority has the following units:

Number of Units

Section 8

GASB Statement No. 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Because the Housing Authority is legally separate and fiscally independent, the Housing Authority is a separate governmental reporting entity. As defined by GASB Statement No. 14, fiscally independent means that the Housing Authority may, without approval or consent of another governmental entity, determine or modify its own budget, set rates or charges, and issue bonded debt.

## Notes to the Financial Statements As of and For the Year Ended December 31, 2012

GASB Statement No. 14 defines a related organization as an organization for which a primary government is accountable because that government appoints a voting majority of the board, but is not financially accountable. The Housing Authority is a related organization of the Town of Delhi since the Town of Delhi appoints a voting majority of the Housing Authority's governing board. The Town of Delhi is not financially accountable for the Housing Authority as it cannot impose its will on the Housing Authority and there is no potential for the Housing Authority to provide financial benefit to, or impose financial burdens on, the Town of Delhi, Louisiana. Accordingly, the Housing Authority is not a component unit of the financial reporting entity of the City of Delhi.

The Housing Authority includes all funds, activities, et cetera, that are within the oversight responsibility of the Housing Authority.

Certain units of local government over which the Housing Authority exercises no oversight responsibility, such as the school board, parish police jury, other independently elected parish officials, and municipalities within the parish, are excluded from the accompanying financial statements. These units of government are considered separate reporting entities and issue financial statements separate from those of the Housing Authority. In addition, the accompanying financial statements do not include various tenant associations which are legally separate entities.

#### B. FUNDS

The accounts of the Housing Authority are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

All funds of the Housing Authority are classified as proprietary. Proprietary funds account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Proprietary funds differ from governmental funds in that their focus is on income measurement, which, together with the maintenance of equity, is an important financial indicator.

#### C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Proprietary funds are accounted for on the flow of economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. With this measurement focus all assets and deferred inflows, and all liabilities and deferred outflows associated with the operation of these funds are included on the statement of net position.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and providing goods in connection with a propriety funds' principal ongoing operations. The principal operating revenues of the Housing Authority's funds are government grants. Operating expenses for propriety funds include the administrative costs of providing service and the housing assistance payments made on behalf of the residents. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

#### Notes to the Financial Statements As of and For the Year Ended December 31, 2012

#### D. BUDGETS

**General Budget Policies** The following summarizes the budget activities of the Housing Authority during the year ended December 31, 2012:

The Housing Authority adopted a budget for its HUD-funded program. The budget is controlled by fund at the function level. Budgetary amendments require approval of the board of commissioners. All appropriations lapse at year end and must be reappropriated for the following year to be expended. Formal budgetary integration is employed as a management device during the year.

**Encumbrances** Encumbrances are not recognized within the accounting records for budgetary control purposes.

Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the applicable appropriation, is not employed. However, outstanding purchase orders are taken into consideration before expenditures are incurred in order to assure that applicable appropriations are not exceeded. In addition, the monthly budget reports are reviewed to ensure compliance with the budget, and where necessary, revisions to the budget are made.

#### E. CASH AND CASH EQUIVALENTS

Cash includes amounts in demand deposits and interest-bearing demand deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the Housing Authority may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Under state law, the Housing Authority may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents. Investments are stated at the lower of market or cost.

#### F. INVESTMENTS

Investments are limited by R.S. 33:2955 and the Housing Authority's investment policy. If the original maturities of investments exceed 90 days they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

The investments are reflected at quoted market prices except for the following which are required/permitted as per GASB Statement No. 31:

Investments in <u>nonparticipating</u> interest-earning contracts, such as nonnegotiable certificates of deposit with redemption terms that do not consider market rates, are reported using a cost-based measure.

The Housing Authority reported at amortized cost money market investments <u>participating</u> interestearning investment contracts that have a remaining maturity at time of purchase of one year or less.

#### Notes to the Financial Statements As of and For the Year Ended December 31, 2012

#### Definitions:

Interest-earning investment contract include time deposits with financial institutions (such as certificates of deposit), repurchase agreements, and guaranteed investment contracts.

Money market investments are short-term, highly liquid debt instruments that include U. S. Treasury obligations.

#### G. PREPAID ITEMS

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

#### H. CAPITAL ASSETS

Capital assets are recorded at historical cost and depreciated over their estimated useful lives (excluding salvage value). Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Straight-line depreciation is used based on the following estimated useful lives:

5 to 7 years

Furniture and fixtures

#### I. RESTRICTED NET POSITION

Net Position is reported as restricted when constraints placed on net position use are either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

Restricted resources are used when an expense is incurred for purposes for which both restricted and unrestricted position is available.

#### J. USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 2 - DEPOSITS AND INVESTMENTS

At December 31, 2012, the Housing Authority has demand deposits totaling \$62,954 (which includes restricted cash of \$9,515). Their deposits are stated at cost, which approximated fair value.

## Notes to the Financial Statements As of and For the Year Ended December 31, 2012

<u>Custodial Credit Risk:</u> Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 2012, the Housing Authority's bank balance of deposits was \$62,804. The entire balance was covered by federal depository insurance (GASB Category 1) and pledged securities and are not subject to custodial credit risk.

Interest Rate Risk: The Housing Authority's policy does not address interest rate risk.

#### NOTE 3 - CAPITAL ASSETS

The changes in capital assets are as follows:

	Beginning Balance		Additions		Deletions		Ending Balance	
Furniture and equipment	\$	4,760	\$		\$	-0	\$	4,760
Total	69	4,760		<b>=</b> 2				4,760
Less: accumulated depreciation								
Furniture and equipment		4,760		₩0		40		4,760
Total	(3	4,760	22		22	_	20	4,760
Capitalassets, net	\$		\$		\$	- Y		S -

#### NOTE 4 - COMMITMENTS AND CONTINGENCIES

<u>Contribution Disallowances</u> The Housing Authority operates in accordance with the requirements of an Annual Contribution Contract. The Housing Authority's noncompliance with such contracts may result in a reduction of funding from HUD.

<u>Grant Disallowances</u> The Housing Authority participates in a number of state and federally assisted grant programs. The programs are subject to compliance audits under the single audit approach. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grants. Housing Authority management believes that the amount of disallowances, if any, which may arise from future audits will not be material.

**Litigation** The Housing Authority is not presently involved in any litigation.

#### Notes to the Financial Statements As of and For the Year Ended December 31, 2012

#### NOTE 5 - RISK MANAGEMENT

The Housing Authority is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Housing Authority carries commercial insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### NOTE 6 - ECONOMIC DEPENDENCY

Financial Accounting Standards Board Accounting Standards Codification (FASB ASC) No. 280-10-50-42 requires disclosure in financial statements of a situation where one entity provides more than 10% of the audited entity's revenues. The Department of Housing and Urban Development provided \$105,684 to the Housing Authority, which represents approximately 97.8% of the Housing Authority's total revenue for the year.

#### NOTE 7 - SUBSEQUENT EVENTS

The Housing Authority is primarily dependent upon HUD for the funding of operations; therefore, the Housing Authority is affected more by the Federal budget than by local economic conditions. The funding for the 2013 fiscal year ended is dependent upon the federal budget, in which a reduction in funding is expected due to the challenges the federal government is having in a balanced federal budget. HUD has stated the funding levels will decrease to the following percentages: Section 8 housing assistance payments at 94% and Section 8 administrative fees to 69%. Although all programs will be impacted with the decrease funding, the Section 8 program will be impacted the most due to the current financial situation of this program. The 2012 funding levels for the Section 8 program were 99% in housing assistance payments and 80% in administrative fees.

Delhi Housing Authority has received a 5% cut in funding in 2013. They have since closed their waiting list, and are not allow any new tenants to enter the program.

Management has considered subsequent events through June 23, 2013.

#### NOTE 8 – NEW GASB STANDARDS

In fiscal year 2012, the Housing Authority implemented the following GASB Statements:

Statement No. 62, "Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements." This statement's objective is to incorporate into the GASB's authoritative literature certain accounting and financial reporting guidance that is included in the FASB Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins of the AICPA issued on or before November 30, 1989, which does not conflict with or contradict GASB pronouncements. This Statement also supersedes Statement No. 20. The Statement was issued December 2010 and requirements of this Statement are effective for financial statements for periods beginning after December 15, 2011.

#### Notes to the Financial Statements As of and For the Year Ended December 31, 2012

Statement No. 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources and Net Position." This Statement establishes standards for reporting of deferred outflows of resources, deferred inflows of resources, and net position.

Statement No. 65, "Items Previously Reported as Assets and Liabilities." This Statement amends or supersedes the accounting and financial guidance for certain items previously required as assets or liabilities as well as establishes accounting and financial reporting standards for the financial statement of state and local governments.

Although these Statements had no current effect on the financial statements as a result of implementation, the Statements did change the presentation of the Housing Authority's financials, which consisted of the net assets being classified as net position.

Housing Authority of the Town of Delhi

SUPPLEMENTARY INFORMATION

#### Schedule of Compensation Paid Board Members For the Year Ended December 31, 2012

The members of the Board of Commissioners serve a staggered five-year term and receive no compensation for meeting attendance. The Board consists of the following members at December 31, 2012:

Rev. Danny Pearson

Marvin Dale Hamilton

Lynn Lewis

Marilyn Williams

W. B. Sumner